

**CHARLOTTE COUNTY PROBATE ELECTRONIC SUBMISSION OF ALL
PROPOSED ORDERS FOR FORMER JUDGE CUPP AND JUDGE MASON**

EFFECTIVE APRIL 16th, 2021

Beginning on April 16, 2021, ALL Proposed Probate Orders (with very few exceptions) must be submitted through the E-Portal. Checklists and cover letters will no longer be necessary. The document details for the procedures for electronic submission of all proposed orders can be viewed on the 20th Judicial Circuit website under Former Judge Cupp's and Judge Mason's Downloads, titled "Charlotte County Felony Criminal and Probate Electronic Submission of All Proposed Orders for Former Judge Cupp and Judge Mason Effective March 16, 2021".

Do not submit proposed orders to the designated probate e-mail or the Judicial Assistant's e-mail addresses.

For all questions regarding Former Judge Cupp's procedures, these will be answered by Jon Embury at jembury@ca.cjis20.org; respectively, for questions regarding Judge Mason's procedures, please contact Judge Mason's Judicial Assistant, Jess Gibbs at jgibbs@ca.cjis20.org.